

**Beacon Falls Board of Selectmen
10 Maple Avenue
Beacon Falls, CT 06403**



**BEACON FALLS BOARD OF SELECTMEN
Monthly Meeting
September 10, 2018
MINUTES
(Subject to Revision)**

1. Call to Order/Pledge of Allegiance

First Selectman C. Bielik called the meeting to order at 7:33pm in the Town Hall Assembly Room.

Members Present: C. Bielik, P. Betkoski, M. Krenesky

Others Present: 32 Members of the Public

2. Town Wide Phone System Proposal Review

C. Bielik: Our IT consultant Don Ferretti is here. For the town and the firehouse, combined proposals, there are some questions of where they were going in the town hall. Plans are laid out so you know where all of the extensions are. They are all to scale. Phone, also did the same with the video surveillance system. Connecticut communications, a state approved vendor, already went ahead with the police department system. Trying to get commonality between the departments. Now everyone is just an extension, everyone is tied in together, all the systems are networked.

M. Krenesky: It's what we talked about in the past.

CB: The upgrade four years ago from Comcast caused more problems than it solved.

D. Ferretti: We worked it down, so we have an extra phone from the firehouse to use at the senior center, that brought us to where we needed to be.

P. Betkoski: It was a long time coming.

MK: Any plan for sat phone in Matthies or Pent Road. Should we be thinking about it, since town facilities work out there.

CB: Erin did a comprehensive review and there may have been one or two extraneous lines, not used phones, that may have covered those eras. Every member of town crew has cell phones now, so we have moved away from that and not seeing added value from that.

Motion to approve the purchase agreement for this comprehensive town wide system for \$20,000; Betkoski/Krenesky; no further discussion, all aye.

3. Public Comment

Dom Sorrentino , Highland Avenue: I had a look through this editorial and legal analysis and code for ordinances. My comment is to use this as a base, because going through this you are going to need more time to review all of the ordinances, form a committee, I'm not volunteering, because I think its time to review and update them to see what the future might hold for us.

Steve Ruhl. Parks & Recreation: I'm asking for an alternate for the parks and recreation committee, we often fall short of a quorum. If we add an alternate position to the commission, we will make a quorum and can add more voices to our board.

CB: We can put on the agenda tonight

D Sorrentino: That would be an ordinance change.

CB: Then we can't.

Mario Trebka, 149 Main St, Seymour: Due to the outcome of the recent events that transpired, I want to set the record straight so that we can move on. No basis to the rumor of a connection between Dibra, LLC and the BOS. We have the best people hired when we work on our projects. At 113 south main, we hired Betkoski Bros, we had a contract agreement just like we would do with any other company. They had contract like any other company, they did high level of work, like they would for any of their customers. They have done work all over BF, so why is it a problem with Dibra? And on the matter of the Beacon Falls Bakery. It occupied the main street 5 years, they then had twin girls, and decided not to renew the rent agreement. It was not because we wanted to double their rent. The loan from Dibra to Betkoski Bros has been paid in full for almost five years. I have no bias or leanings on either aisle, not here as business man or developer, just a man, my only bias in in the betterment of BF. I implore people on all sides, lets work towards making it a safer, more prosperous town than it is. Help me make this a town we can all be proud of.

B Trebka, Stamford, CT: I am a member of Dibra LLC. I have concerns for the BOS and people of Beacon Falls. Properly applied for the tax abatement, approved by BOS, denied when it went to a public vote. Section 3 of tax ordinance, in special town meeting may enter into special agreement if the properties are made for the following uses: retail, commercial. General requirements- may enter 1) when the business located in the town. There is a business located in that town, undoubtedly provided for in the ordinance. Suggests ignorance of the voters about the ordinance, they denied it without adequate knowledge and genuinely it was bad for the town, or the decision was solely a political one. Intend to file an appeal, and will pursue all legal options if justified. The town is in a crisis in terms of tax revenue. We intend to continue to develop and with that comes business, and sales and property tax. With Dibra LLC, we have done nothing but increase business activity and increase our business. On Dec 2018, I take over the management of Dibra's assets. Please feel free to reach me by email or after this meeting.

CB: We do try to limit comments to 3 minutes of time. May have exceeded that. Please keep it within that window.

Theo Trebka, PR Manager, Dibra LLC: Beacon Falls can be a great town for a family and business. It can be a town to compete with Oxford. Met with much strife in an attempt to develop this town. As we develop, it increases our town, do not let party politics get in the way of growth. It is a loss to the people of Beacon Falls. We can all agree that the house on Main

Street was a perfect example of this. All public officials ignored the residence. Mario has been met with many roadblocks, even when planting flowers he has to have a plan and be reviewed by the Republican Party. Let's start working together to make it the prosperous town that it is supposed to be. Can I propose a clean slate and improve communication between each other? We want the same thing. Consider the benefit Dibra has to offer.

Sherry Kuka, Derby, CT: . I have history with this town. Spent every weekend at Adrian's Pizza. We recently purchased two properties on Main Street, after meeting and speaking with Sadie (Colcord) we dove in and considered developing another property on Pinesbridge. However, due to recent actions taken against Mario Trebka, we are reconsidering our development. We've seen how hard Sadie has worked, and met with baseless opposition trying to fight what she is trying to do with petty town politics. Surely you have all seen the development of other towns in this valley.

Richard Minnick 147 Ceder Lane: Dom's concern about the review of the codification, number of items that need to make sure that its correct. Us rushing forward will not give us a good bang for the dollar. Others who are more familiar with state statutes, like changes to the weapons commission. I also resent being called ignorant- I wasn't at that meeting, I didn't think it was necessary, we did have issues. Just follow the state statutes and the town's regulations and we will be fair. I have awards from the state for balancing these things. Does that fellow has permission to record this (reference Shaun Styfco video recorder)

CB: I was unaware that it was to be recorded.

RM: If members followed the regulations and the things up front, made an application that mentioned two things we challenged, like wall construction for retention. You would have gotten better cooperation.

Dino Verrelli, 33 Kaleas Way: I think for the citizens of Beacon Falls, to call the citizens ignorant, is disrespectful. Sadie has done a great job, we tried near and dear to stay in Beacon Falls. There are things here beyond everyone's control. A Cease/Desist was supposed to be put on 113 Main street, Nov meeting, Mario was working on the building, and a C/D was supposed to be issued when the wall went up at 113 main Street. Motion was passed, after discussion with BOS, Komar and Weed. This was back in November. In December again, 113 Main St, they wanted to wait until Mario went for the CO. C/D goes back. So I question again, now there is a tenant in there, the parking lot is paved, now 9 people showed up with him, but owes for the sewer hookup and now wants a tax abatement. Then, at 7 Railroad Ave, when we had the storm cleanup conversations. They have had probably 30 piles of wood as tall as me, 5 old boats. Its the first thing people see when they drive over the bridge to Murtha, and the piles have increased. Please send someone over there to talk to someone about cleaning up the property. When they drive to the industrial park, its the first thing they see and a fire hazard. Also last meeting, had a comment of P. Betkoski, and he made comments about how he volunteered his time. He is not a volunteer, he is an elected official. BOF is volunteers, but you (BOS) receive a salary, you are not a volunteer.

CB: It's past three minutes.

RM: Point of order, time limitations must be set upon at the beginning of the meeting and you cannot limit arbitrarily

CB: The chairman has the authority to decide what is proper or improper comment during public comment. My authority to tell what is and what is not.

RM: Comments, yes, but time you have to vote up front so that you know right at the

beginning. You have the authority to correct when people are out of order.

DV: Continued with PB quotes, and he said he would contact his lawyer. Back taxes, Luke told the story, you bounced a check in July, you paid in August. Asking for tax audit of entire Betkoski family. Why hasn't the town of BF done this.

CB: Out of order. Ned has point of order.

Ned Grace, 45 Ceder Lane: How does this takes precedence over any other business over this meeting, this is a ridiculous amount of time spent on personal attacks.

CB: sustain point of order. Will have the vote of BOS if we need. D Verrelli your time is up.

Peter Betkoski, 344 Bethany Road: I'm recusing self as BOS for public comment. They can attack me all I want, I don't care.

[MK: point of order. Control the meeting.]

[CB: (addressing crowd) please no more outbursts such as that. Maintain decorum.]

PB: I take great pride in Beacon Falls (has town history book). Spring Dairy farm is where I was brought up as a child, and there were many farms, Weeds farm, Smiths. My family is the best. I was taught by Joe Betkoski., who served on BOF. My family has been her over 100 years, and newcomers are here now, and I have nothing against them, but this thing with D. Varelli started over heat, and he came to me and there was no heat in his storefront. I'm just saying, I am Pete Betkoski and I am proud of my family and proud of this town. Keep beating me up, I am not going anywhere. It's not about the money, I am here for this town. I paved everywhere in Beacon Falls. I love you all

Sue Cable, 75 Fielding Vve, Waterbury, (formerly of Beacon Falls): I am getting tired of hearing my brother Peter's name being dragged down. Stop trying to ruin people. They just want to criticize. You want to forget, this is volunteerism, I will put my family and his family out before you, their service to this town, and ask you to compare. Hours and hours of volunteerism and helping everyone.

Mary Ellen Fernandes, 31 SouthCircle: I'm not sure to what end Dino is bringing out this personal stuff. If the end means is to have P. Betkoski leave his position, then let me say I have worked for companies that let me owe money. If I didn't pay a bill, I didn't have to leave my job. We are all working people, we have all fallen on hard times, its ridiculous for one resident to crucify another resident because he works for the town. He tries, like anyone, to work and pay his bills so what does a selectman owing money have to do with his job? Should you lose your job because you owe someone money. Doesn't everyone have a credit card? Everyone in this room owes money to someone.

Doug Bousquet, 20 Cedar Lane: On Burton road the sidewalk, the retaining wall on Burton road needs attention. If that collapses, that is going to be a major expense. Needs to be looked at by the town engineer ASAP.

Len Green 119, Feldspar, Town Clerk: I agree we need to form an ordinance committee. Look into them and try to revamp them. But 14 days to the due day and lots of info that needs to come in and get to the town attorney. We can probably get a small extension. Then they have a draft that has to be approved, then take to a town meeting and get it accepted, get this thing done and get it in.

Kevin MC 22 Haley Ridge Road: listening to everything about Trebka and the downtown. He has called me and personally asked questions, he went by the engineering rules for the short wall, trimmed some bushes, and there is no. seems like, I told him talk to his attny and talk to his town. If anyone is pouring their money into my main street and making my downtown look beautiful, then I want to hear the, comment about ignorant taken wrong way. Look at businesses on his street, looks great, goes on and on, and there is a vendetta against this man because one person had a personal issue with him. And I have enough of my own meetings in planning and zoning and business will not thrive in the way people are going about this .his machinery, his trucks his backhoes, all the kids provided a time behind the school, cost to clean both fields, and he gets people bothering him about a couple of dollars in taxes.

Kathy Grace, 45 Cedar Lane: A couple of comments. If a time limit is to be voted on, please do it. It's not right to have a person take over a whole meeting and then leave. Public comment should be for particular issues, particular projects. Not personalities, not individual people. Not calling people names or accusing them of things, it's not the forum fr that. We should all be thrilled, Mario does a beautiful job, making downtown look better, as for the 'ignorant' comment- he meant we are ignorant of the facts. Not calling us ignorant. Politically based to have a person generating this all because he has a personal issue of Mario.

CB: That is exactly how I took that comment. Uninformed of the regulations for the meeting that night.

Sergio Felix, 135 Pinesbridge Road: Talking about revamping regulations, I've been complaining about regulations with NEJ for years now. You requested me to meet with yourself, NEJ, Kevin, and I requested the town attorney to be present. Requested the interpretation of two regulations and did not get them yet, attached video of how the trailers come over my property. Instead of giving me an answer, you are trying to push these regulations through.

CB: Len?

L. Greene: We are not trying to change anything just taking what we have now and editing and matching state statues. Out with old statutes. Part of that is updating regulations.

FS: So one of the things we have going back and forth for a while, came to find out that there are ordinances not even approved by the state. Now they are approved and they are listed at the state level, previous admin, they failed.

CB: Not forwarded, not that they were not in effect

4. Approval of Minutes

Motion for minutes for August 2018 to be approved as submitted (monthly and special meetings); Betkoski/Krenesky; no discussion, all aye.

5. Resident Trooper/ Police Report

Motion to accept the report of the Resident Trooper/Police Report: Betkoski/Krenesky; no discussion, all aye.

6. Wastewater Treatment Plant Report

Motion to accept the report of the Wastewater Treatment Plant: Betkoski/Krenesky; no discussion, all aye.

7. Report of Public Works

Motion to accept the report of the Public Works: **Betkoski/Krenesky**; CB: just as a point of clarification, 150 additional needed, we have a bid spec out right now, closing date is next Thursday, the 20th, all aye.

8. Report of the Fire Marshall

Motion to accept the report of the Fire Marshall: **Krenesky/Betkoski**; no discussion, all aye. MK/PB

9. Report of the Finance Manager

Motion to accept the report of the Finance Manager and move forward to the Board of Finance: **Krenesky/Betkoski**; PB: Tom came in CB: Yes., all aye.

10. Report of the Tax Collector

Motion to accept the report of the Tax Collector and move forward to the Board of Finance: **Krenesky/Betkoski**; no Discussion, all aye.

11. Report of the Town Treasurer

Motion to accept the report of the Town Treasurer and move forward to the Board of Finance: **Krenesky/Betkoski**; no discussion, all aye.

12. Report of the Town Clerk

Motion to accept the report of the Town Clerk: **Betkoski/Krenesky**; MK: A good month, all aye.

13. Report from Economic Development

Motion to accept the report of the Economic Development Commission: **Krenesky/Betkoski**; CB: I like idea of business of the year. EDC chairman/commissioner: Sadie Colcord is doing an excellent job, there is the billboard on I95, she did a great job for the city promoting that. I briefly want to say that Mario and his associates have done a great job in downtown Beacon Falls. You just have to drive down the corridor, that one property, it's now clean, looks better, it will be renovated. It should have been condemned. As a commission we support that, we have new members, vibrant things going on, some open houses to promote businesses later on this fall. PB: Murtha Industrial Park is pretty full now.; All aye

14. Report of the Library

CB: for anyone who hasn't heard, Library Director Sue Dowdell had a pretty serious accident during her vacation, broke both arms, had surgery, and is now back home. She will be out on short term leave. We send best wishes to her, and sent something on behalf of the BOS and entire of town. She does amazing work within proportion to the resources that they have on hand. Just kudos to everyone who has worked up there full-time and part-time.

Motion to accept the report of the Library: **Betkoski/Krenesky**; no discussion, all aye.

15. Report of the Fire Department

Motion to accept the report of the Fire Department: **Krenesky/Betkoski**; no discussion, all aye.

16. Other Reports

A. Report of the Custodian

CB: note for record the item of reappearance, a wasp nest by the bike rack.

Motion to accept the Report of the Custodian: Krenesky/Betkoski; *PB: Let's leave it (the restrooms) open during the day, it's not fair to finance. CB: Now that school is back in session, we should go back to leaving it open., all aye.*

B. Report of the Town Nurse (Quarterly)- none

C. Report of the Animal Control Officer

Motion to accept the report of the Animal Control Officer: Betkoski/Krenesky; *no discussion, all aye.*

D. Community Media Center Building Committee

Motion to accept the report of the Community Media Center Building Committee:

Betkoski/Krenesky; *MK: The key piece from the report is that the committee is going to be at the BOF meeting where we will be asking what is it that they really do expect from survey, what are the criteria under which they will consider the survey acceptable. Our concern is that if we get like last time, 300 people, BOF questioned if that was enough, so we have to push the issue to understand what it is they are looking for CB: It was not so much the number, but that the samplers were solicited by the library, linked to by the Friends of the Library, so it was tilted, a slanted sample. The idea is to capture as much of an unbiased sample as we can. MK: I actually presented a four question survey as a starting point that went to what type of building do people really want on Wolfe Ave., all aye.*

E. Report of the Grant Writer

Motion to accept the report of the Grant Writer: Betkoski/Krenesky; *CB: A priority plan was presented by Julian Freund, given to the BOF and myself right near the end of August or so, and in preparation of this meeting here tonight. Comprehensive. Goes to grants we are aware of, things we want to accomplish around town, and how to go about chasing the funding for these things. I think its a pretty good starting document for us to use as we are going forward, and start of new fiscal year and what is coming, and how we go about going after it. MK: Not in here- the conversation regarding the Rimmon School House. The grant in Hamden has the funding., all aye.*

17. Reading of Correspondence

1. For our tax collector, list of tax refunds totaling ____ . Motion to approve issuing of the refunds totaling ____: Krenesky/Betkoski, *no discussion*; all aye.
2. Clerking invoices: Joann - 7/18 special meeting, and special meeting for service bid award on 7/18: Krenesky/Betkoski, *no discussion*; all aye.; Joann- two invoices from August regular BOS, \$83, Krenesky/Betkoski, *no discussion*; all aye.; Kerri- budget meeting before regular meeting and BOS meeting that same night, 7/9- Betkoski/Krenesky, *no discussion*; all aye.

3. CB: rather lengthy letter from Sophie Zyla, from the Conservation Commission, working on Matthies Park. For the minutes, we recognize the battle of the knotweed at Matthies Park, lots of toil and sweat trying to keep up with that. Steve Moffat from PW as a volunteer did a lot of work as well. Acknowledge that Sophie has spearheaded this effort, and worker bees that she had to pull things, burn things. Keeping up with that stuff is impossible without the extra hands. MK: I know she was looking for funds for plants and the area she opened up is amazing. The knotweed is four to five inches again, so as a town we need PW to look at what we can do to keep that area open. We need to help assist them somehow. CB: there is a battle between the PW and conservation about spraying. MK: Noted.
4. CB: relatively happy letter. Notification on the 23rd of August that Beacon Hose got a \$2500 grant from DEEP's volunteer fire assistance program. Going towards the radio project.
5. Email from Tanya Guettero, 23rd August, leaving position with BF Conservation Commission. Thanking us for opportunity. Motion to accept with regret: **Krenesky/Betkoski**, no discussion; all aye
6. Email from Brian Ploss, member of BOF. He is resigning from BOF: Motion to accept with regret: **Krenesky/Betkoski**, no discussion; all aye.
7. Letter regarding the Vacancy on the Library Board of Trustees, 22nd August, from Gina Galullo, asking to fill the vacancy.

CB called a one minute recess-8:54pm

CB reconvenes at 8:56pm

18. Old Business

A. Tornado Cleanup Update

CB: At a town meeting, the town authorized the debris removal. It's all picked up as far as I know around town. If any still around curbside, if there is anything that was there at a second pass, that is outside out of the scope of what we are doing. Bottom line is 276k paid to contractor to do the cutting and removal, our payroll for PW and police overtime costs, and bulky log removal, expended close to that 300k. We will spend that 300k. Did it in a fiscally prudent way. We were commended for how we selected the contractor and the way that we expended the funds. The contractor was effusive in their praise. In addition we have a list from PW with work that needs to be done at Matthies Park, fence and curbing replacement, sidewalk at Matthies, around 15k and can be funded out of the normal O&M budget. Reminding that at we did allocate an additional \$1999 for contingency fund for the process, BOS requested it and BOF approved that \$19999 in case we needed Supreme Industries to finish work, and we didn't want them short of funding. While we still had them on the ground we able to complete the work , without using that contingency funding, and we will ask in BOF to to put it back into the O&M fund.

PK: The curbs included in that

CB: Yes. On the whole, should be proud of the effort.

Motion to put Laurel Garden Club on Main Street on agenda as item 18B: **Krenesky/Betkoski**; no discussion, all aye.

B. Laurel Garden Club/Main Street Planting

MK: Its the water CB: wish it was something else. Solicited for dissention. The only concern was the ability to maintain the quality of the area once the plants are in and the changeover has been authorized and approved.

Garden Club Rep: We asked that they town be responsible for killing the grass in that area. P Betkoski offered digging and D Bousquet offered topsoil. Offered Berberis to plant, and went to conservation on something unrelated, and they wanted it removed, and no more planted. So I will not plant Berberis, and we will plant something else red, please have it mulched when you mulch the other beds, and we will find something low maintenance. We have to get the grass killed, and get approved here tonight.

N Grace: (addressing P. Betkoski) For record, are you volunteering the work for free?

PB: yes.

CB: Any further discussion

MK: just waiting for formal ok from EDC

CB: and with conservation's concern duly addressed, we've looked at all the possible contingencies.

MK: Get a really nice red one

NG: Anything going to happen with Charlie brown Christmas tree?

CB: It is removed. Looking for a more hardy breed of tree that will withstand the winter

Motion approve Laurel Garden Club's request: **Krenesky/Betkoski**; *no discussion*, all aye.

19. New Business

A. Appointments

1. Library Board of Trustees; Motion to appoint Gina Galullo to fill the rest of Denzell Smith's unexpired term: **Betkoski/Krenesky**; *no discussion*, all aye.

B. Land Use Board Attendance

CB: Everybody is probably aware that there is a Land Use Board created by ordinance, central point of boards and discussions in town that need to coordinate on issues that bleed from one issue to another. Each of the boards and commissions, are required to submit a member to represent their board, bi-monthly meetings, and attendance is too sparse to get quorum for that board. One thing I can do is to send a memo to the sitting chairs of the various boards required to have somebody to suggest that they look at who the members are that are appointed, and possibly we create an ordinance that says members that are appointed and fail to attend can be removed from the board from which they are appointed. Discussion, not action yet, willing to listen to solutions on how to get people.

PB: Who is the chair?

CB: Michael Bachinsky

PB: They will say 'volunteers are volunteer's. But don't do it if you are not going to be there.

CB: It's one extra meeting every two months. We ask a lot of our volunteer board and

commission members, but if we are going to put teeth into it, we have to put something behind it.

Steve Ruhl, Parks & Recreation Commission: As a member who has been going, the same people go and we sit and there is not enough for a quorum.

CB: A limited attendance group that is not sufficient to form a quorum. Reducing members to constitute quorum not the road I want to go down

James, Inland Wetlands Commission: You know what commissions are the problem, just send a letter to the specific commissions that are a problem before addressing it with everyone saying that they will be removed.

CB: Open to suggestions. That route has been tried.

ME Fernandes: Would you be able to do something where the chairman had to sub for that member if that member cannot attend?

MK: I was going to say chairman or designee, and make it the chairman who is responsible or has to find someone. You will get people who will step away completely.

CB: Point is well taken, that may be a good idea. What we will do, Mike if you want to look at the ordinance that established the land use commission, and tweak it with that change, chairman or his or her designated representative, that may solve the problem. October?

MK: sure.

C. Reappointments- none

D. Tax Incentive Program Ordinance Revision

1. CB: we adopted this earlier this spring, and when we had the town meeting to approve the first two applicants, 50% successful, suggestion made before the vote about an incentive for businesses that were moving into infrastructure that they didn't own, but were renting. We had been working on it with EDC for proposal here tonight already. Thank Sadie Colcord for her work. The old Program refers to manufacturing facilities but does not address wholesale and retail businesses, and not personal property for these businesses. For example- where a bakery is moving in on main street, they would qualify for the ovens, etc. that they are bringing into the town assuming they meet the thresholds for it.

MK: looking at new businesses, and business expansions, there is just a typographical error
Motion to forward these proposed changes to town attorney for his review:

Krenesky/Betkoski; no discussion, all aye.

20. Budget Transfer Requests -none

21. Comments from the Public

Mary Ellen Fernandes, 31 South Circle: I have two things. First thing is, as you know, access at the top of Rimmon Hill into Matthies Park. There is a huge tree after storm blocking it.

Whose responsibility is that?

MK: where is it?

MEF: Past the football field. Its a huge tree. Its been four months.

MK: It is actually like a gate, down on the road.

MEF: I am sure they know its there, and who is responsible for it?

CB: I will get some clarification.

MEF: Additionally, over a year ago I spent a ton of time cleaning out stuff for the commission,

when it was painted and the cabinets were pulled out, the stuff was not put back in the order it was taken out from. There is no reason for our town meeting room to look like this, commissions should not have to look like this. Would like to get everything organized and the cabinets back together.

MK: Item to bring up, raised a concern, talked to Dave Keating from Inland Wetlands, in the space between Wolfe Ave and Maple Ave, the town of Beacon Falls have toppled trees into the brook. Asked Dave to take a look at it.

CB: saw email

MK: The town may be getting a notice that we have unintentionally clogged a running water course with the trees that have fallen into the brook. We may be responsible for removing it. May be other places where the trees have been left in a running water course.

PB: you mean Supreme dropped them and left them there?

MK: yes and there may be others.

C. Bielik made calls for public comment and there was none.

22. Adjournment

Motion to Adjourn the meeting at 9:27pm: **Betkoski/Krenesky**; *no discussion*, all aye.

The next regularly scheduled meeting of the Board of Selectman will be October 15, 2018 (changed due to Columbus Day Observance on 10/8/18)

Respectfully Submitted,
Kerri Vardon (temporary clerk)